



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board

July 21, 2020

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:07 a.m. Board Members Present: Chair Carmichael, Vice-Chair Goff, Chu, Epperson, Tracey, and Treasurer Hornung. Board Members Excused: Martinez and Luzaich. Staff Present: Brewer, Tessier, and Wallace.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the February 18, 2020 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:**

Alicia Chu noted they had been receiving the meals and they are very good. Outreach to residents by the Board about meals have added more people to the meal count.

Marty Medina spoke about the San Bruno Lions who helped by volunteering at the Senior Center to assist in prepping and packing the lunches and assisting with the clean-up and sanitization.
7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Report, and Senior Center Historical Front Desk Sign In Data – **Superintendent Brewer** presented. Grab and go lunch program started due to Covid-19.
 - b. Receive Report Regarding Electrical Upgrade for New Kiln. **M/S Goff/Tracey.** Passed unanimously to approve.
8. **NEW BUSINESS:** None
9. **ITEMS FROM BOARD MEMBERS:** None
10. **ITEMS FROM STAFF:**
 - a. Update on Shelter In Place Services

- b. Facilities Update (Oral) - **Superintendent Brewer** stated that the Buildings and Facilities Department is now part of the Public Works Division. Covid-19 derailed all of the projects. Plexiglass installed at front counter.
- c. Staffing Update (Oral) – **Superintendent Brewer** stated that Tim Wallace is the Acting Director of the Community Services Division and Audree Jones-Taylor is Strategic Advisor for projects in Community Services.

11. **ADJOURNMENT:** Meeting was adjourned at 9:40 a.m.